

**HUMAN RESOURCES  
JOB DESCRIPTION FORM**



<b>POSITION TITLE</b>	Registered Nurse – Operating Suite
<b>DEPARTMENT</b>	Perioperative Suite
<b>REPORTS TO</b>	Clinical Nurse Manager Perioperative Suite
<b>OTHER POSITIONS REPORTING TO THIS POSITION</b>	Enrolled Nurse Student Nurse
<b>SALARY &amp; CONDITIONS</b>	Registered Nurses Enterprise Agreement
<b>STATUS</b>	Full Time/ Part Time/ Casual
<b>PERFORMANCE APPRAISAL</b>	After first three months of employment, then at twelve months, thereafter annually.

**POSITION SUMMARY**

- The Registered Nurse delivers quality peri-operative nursing care in a safe, effective and efficient manner within the Operating Suite.
- The Registered Nurse is responsible for the supervision and direction of Enrolled Nurses and undergraduate nursing students.

**DUTIES**

- Fulfills the requirements of the competent nurse by maintaining appropriate clinical competencies
- Applies knowledge and skills in the assessment, planning, prioritising, implementation, evaluation and documentation of nursing care.
- Undertakes the role of scrub, circulating, anaesthetic and recovery room nurse within the Scope of Nursing Practice Decision Making Framework.
- Responsible for ensuring, as far as practicable, the provision of a safe working environment in accordance with South Perth Hospital policies and procedures, Occupational Health and Safety Act 1984, ACORN Standards and Guidelines, and Infection Control procedures.
- Communicates effectively and appropriately with all members of the health care team.
- Participates in the development and review of hospital policy and procedures.
- Participates in, contributes to and implements quality improvement and risk management activities.
- Utilises human and material resources appropriately and effectively.
- Participates in relevant external professional bodies and maintains own professional development to ensure current peri-operative standards are implemented, promoted and outcomes evaluated.
- Participates in performance review process and acts as a resource for others within their scope of practice.
- Acts as a preceptor to new staff/students as required.
- Maintains own annual performance development program.
- Successfully completes mandatory education on an annual basis
- Performs other duties as directed by Clinical Nurse Manager Perioperative Suite
- Performs other duties as directed by the CEO/Director of Nursing
- Participates in the on call roster as required.

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**SELECTION CRITERIA**

**ESSENTIAL:**

- Registered as a General Nurse Division 1 with the Nurses and Midwives Board of Western Australia.
- Demonstrated effective verbal and written communication skills at an individual and team level.
- Post Graduate experience in relevant area.
- Knowledge of ACORN and National Standards.
- Demonstrated knowledge of the Australian Council of Healthcare Standards and Continuous Quality Improvement process.
- Current knowledge of Equal Opportunity, Health and Disability Services, Occupational Safety and Health and Infection Control principles and practices.
- Maintains a safe working environment for self and others.
- Demonstrates awareness of Incident and Hazard Reporting processes.
- Actively participates in unit meetings and quality activities.

**DESIRABLE:**

- Post Graduate Qualification (or working toward) in area of relevance.
- Recent experience in acute health care setting.
- Member of Operating Room Nurses Association of WA and/or Australian College of Operating Room Nurses.
- Computer literacy.